

Town of Herman
Town Board Meeting
Minutes

April 3, 2019

The Town Board meeting was called to order at 7:00 PM by Chairman Sixel.

MEMBERS PRESENT: Chairman Jeff Sixel and Supervisors Jim Raquet and Carl Maeuser

ALSO PRESENT: Clerk Kathy Koeser, Treasurer/Deputy Clerk George Marthenze, Constables Dennis Grunewald and Kevin Kirsch, and guests Brian Wagner, Jim Koenig and Bret Nikisch.

The meeting was posted in compliance with the Open Meetings Law, April 2, 2019 at 6:00 PM

The minutes of the March 6, 2019 meeting was approved as submitted.

Treasurer's Report: Given by Treasurer Marthenze and was approved with the following balances:

| | |
|-----------------------------|------------------------|
| Money Market | \$196,319.52 |
| Checking | \$250.00 |
| Petty Cash | <u>\$100.00</u> |
| Total Funds in All Accounts | \$196,669.52 |

Clerk's Report - Correspondence received: Town of Sheboygan Falls looking to purchase a Reserve Class B Liquor License. Clerk to research. Other Miscellaneous correspondence reviewed by the Board. Correspondence to be filed and no further action required.

Public Input:

- ✓ **Wagner CSM.** Brian Wagner asked the Board for information regarding a CSM creating a smaller parcel from a large parcel currently in Farmland Preservation (FP). Mr. Wagner was advised that a rezone of the larger parcel out of FP would be difficult, but a minimum five (5) acre parcel may be possibility. Mr. Wagner was also advised to determine the actual area and to check with Sheboygan County regarding shoreland concerns, if any, then apply for rezone.
- ✓ **Schram CSM.** Schrams did not appear for the second consecutive Town Board Meeting. This item will be removed from future agendas, unless another formal request is made.
- ✓ **Cemetery Maintenance.** Jim Koenig asked the Board about taking over the care of St. Joseph's Catholic Cemetery. He has maintained that cemetery for many years and no longer wishes to be responsible due to age and health. The Town would prefer not to take on that responsibility, but by law would be required to. The land would first need to be deeded to the Town. Mr. Koenig stated that it has been difficult to find a representative from the archdioceses to help him, but he would continue his efforts.
- ✓ **Update to Zoning Ordinances.** Consideration was given to the recommendation by the Plan and Zoning Commission to update Chapter 7 - Town Zoning Ordinances by adding **Event Venue** to the Conditional Uses lists under RD – Rural District and CMU – Concentrated Mix Use District. Motion Raquet/Maeuser and carried to approve the Amendment to the Zoning Ordinances as stated. Ordinance No. 2019-01 to be Adopted at the May 1, 2019 Town Board Meeting.
- ✓ **2019 Spring Election Results.** Results were reviewed and are on record with the Town Clerk.
- ✓ **Annual Meeting.** The Annual Meeting is to be held Tuesday, April 16, 2019.

Chairman's Report: Nohls house sold and the new owner is making improvements to the structure. The new owner should be contacted regarding the need to request a building permit. ■ Two (2) culverts on Garton Road need to be replaced on the section that is to be repaved. One of the culverts will require the road to be opened to install the new culvert. ■ The Sheriff's Department contacted Chairman Sixel about Town ordinances in relation to the serious animal abuse case on the property located on the SW corner of Rangeline Road and MM. ■ The Town of Herman will be hosting the WTA Sheboygan Unit district meeting on Friday, July 19, 2019.

Supervisors' Report: A culvert issue reported to the Town is a Town of Rhine or Schleswig culvert, not TOH. ■ Willow Road bump to be taken care of by Sheboygan County Highway Department. Culvert on Bridgewood Road also to be replaced by SCHD. ■ Roads to be inspected Monday April 8th at 4:30.

Constables Report: Of the 40 dogs that were not licensed, only 11 remain/7 owners. A lot of time and effort in tracking down residents who have not licensed their dogs. A report received of dogs running at large.

Building and Zoning Administrator's Report: Three (3) permits issued for barn siding and new roofs; Brian Wagner building permit for new home will be applied for soon. ■ Electrical inspector noting complaints about the Building Inspector/building inspection requirements. Survey of residents to be done to document issues

Recycling Center Report: None.

Motion Raquet/Maeuser and carried to adjourn. The meeting was adjourned at 8:15 PM.

/s/ Kathleen Koeser

Kathleen Koeser, Clerk