

Town of Herman
Town Board Meeting
Minutes

March 6, 2019

The Town Board meeting was called to order at 7:00 PM by Chairman Sixel.

MEMBERS PRESENT: Chairman Jeff Sixel and Supervisors Jim Raquet and Carl Maeuser

ALSO PRESENT: Clerk Kathy Koeser, Treasurer/Deputy Clerk George Marthenze, Constables Dennis Grunewald and Kevin Kirsch, and guests Bryan Olson, Sheboygan County Highway Department, Eric Letter and Fred Krajewski, NEA, Bret Nikisch, Kevin Traas, and Nancy Traas.

The meeting was posted in compliance with the Open Meetings Law, March 3, 2019 at 6:00 PM

The minutes of the February 6, 2019 meeting were approved as submitted.

Treasurer's Report: Given by Treasurer Marthenze and was approved with the following balances:

Money Market	\$236,448.17
Checking	\$250.00
Petty Cash	<u>\$100.00</u>
Total Funds in All Accounts	\$236,798.17

Clerk's Report - Correspondence received: Miscellaneous correspondence reviewed by the Board. Correspondence to be filed and no further action required.

Public Input: Sheboygan County doing an awesome snow plowing job.

- ✓ **Open Bids.** Bids were opened and awarded as follows:
 - Resurfacing Garton Road, between County Highway M east to Bridgewood Road per Invitation to Bid 2019-1 Sheboygan County Highway Department (SCHD): \$151,996.00; Northeast Asphalt (NEA) \$169,245.00. Motion Raquet/Maeuser and carried to accept SCHD of \$151,996.00.
 - Resurfacing Garton Road, between Bridgewood Road east 4,680 ft. toward Highland Road per Invitation to Bid 2019-2, SCHD: \$135,432.00; NEA: \$133,950.00. Project tabled pending verification of funds available to complete.
 - Grading and blacktop paving of the Recycling Center per Invitation to Bid 2019 SCHD: \$17,346.00; NEA: \$18,550.00. Project tabled pending verification of funds available to complete.
- ✓ **Nikisch CSM.** Motion Raquet/Maeuser and carried to approve Nikisch Certified Survey Map.
- ✓ **Nikisch Rezone.** Motion Sixel/Maeuser and carried to approve Nikisch Rezone of a five (5) acre parcel from FP to RD as recommended by Plan and Zoning Commission which agreed that the family homestead is important to preserve.
- ✓ **Schram CSM.** Mr. Schram was unable to attend March meeting. Table agenda item to April meeting. Eric Raquet gave a summary the reasoning of the request. An existing log cabin is to be moved from one parcel to the 2nd parcel. This could potentially be a Shoreland issue. Eric requested a copy of the Summers CSM and will work with Sheboygan County Planning.
- ✓ **Building Inspection Procedures.** One year into the process some concerns were voiced by Town Residents that the Town is taking the inspection process too far. Reason for inspections were discussed and include public safety and tracking increases to assessed value. The possibility of inspecting only new 1 and 2 family homes was discussed. A Township was sued because it issued permits but did not perform inspections. Why are plans and specs needed? They are reviewed and stamped by building inspection with his certifications not by the Town. It was decided to continue as is, log concerns and review later.

- ✓ **Open Book and Board of Review.** Open Book and BOR dates and times suggested by Grota Appraisals were OK'd by the Board. Open Book, Thursday May 2, 2019 at 12:30 to 2:30, and Board of Review, Thursday May 23, 2019 at 6:PM to 8:PM. Clerk Koeser will confirm with Patty at Grota.
- ✓ **TOH Website.** It was determined by the Board that the SSL Certificate offered by Webs by Wagner for an additional annual fee of \$60 is necessary. Motion Raquet/Sixel and carried to approve the additional payment of \$60 to Webs by Wagner for the SSL Certificate.

Chairman's Report: It was noted that taking low bid is not necessary but prudent. Light bulbs, brooms, shovel, and ice melt were purchased for the Recycling Center. Hopf CSM was signed by Chairman Sixel and Clerk Koeser.

Supervisors' Report: None

Constables Report: Residents should be asked not to push snow onto the roadway or across the roadway and left on the shoulder for the County to remove. This is a hazard for drivers. A note will be added to the Annual Newsletter.

Building and Zoning Administrator's Report: One (1) permit for shed. A letter will be sent to Derek Knoener reminding him that a building permit is needed for the whole house reno currently being done.

Recycling Center Report: New porta potty has been purchased.

Motion Raquet/Maeuser and carried to adjourn. The meeting was adjourned at 8:34 PM.

/s/ Kathleen Koeser

Kathleen Koeser, Clerk